

**Beaver Dam Unified School District
Board of Education Minutes**

July 18, 2011

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present were Bev Beal-Loeck, Kim Darst, Dan Feuling, Jean Hill, Marge Jorgensen, and Gary Spielman. Board members absent were Lisa Panzer, Chad Prieve, and Joanne Tyjeski.

President, Ms. Jorgensen, led in the Pledge of Allegiance.

Hill moved, Beal-Loeck seconded, to approve the minutes from the June 20, 2011, regular meeting and special meeting on July 11, 2011, as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen explained a clerical error was made in the minutes from the June 6, 2011 special meeting. The minutes incorrectly stated the meeting was the annual meeting.

Jorgensen moved, Hill seconded, to correct the minutes from the June 6, 2011 special meeting to reflect that the annual budget hearing was not held on that date.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

Ms. Jorgensen read the policy for public comments.

During the public comment session, Dan Grulke said it is good that board policies are posted on the website and regularly updated. He encouraged board members to read them to make sure the superintendent follows them, especially relating to giving proper notice of open meetings. He also encouraged board members to read policy 513 regarding harassment so they will be able to determine if it's been violated by an administrator or any other district employee. Cheryl Grulke congratulated and applauded the board president for the public statement made after board members were prosecuted for violating open meetings law. She said the mistake in the June 6th minutes should not be referred to as a clerical error because it sounds like a support staff person or administrative assistant is being blamed, when board members simply did not read the minutes before approving them. Gary Soldner expressed concern with language in the bargaining agreements that states if the court determines the Act 10 bill was in effect before the agreement, the agreement shall be null and void. The Supreme Court determined the bill was passed and was effective. He feels the agreement passed by the board should be null and void.

Spielman, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to conduct the evaluation of the superintendent. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Beal-Loeck moved, Hill seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Dr. Betty Womack, Director of Pupil Services, presented an overview of the Student Services End of the Year Report. She provided a summary of RtI activities completed during the year, including professional development, formal presentations, training, and workshops.

Ms. Jorgensen thanked Dr. Womack for the report and expressed appreciation for her service to the district.

Mr. Andrew Sarnow, Director of Business Services, provided milk bid information for the 2011-2012 school year. The pricing is lower than 2010-11. The bid from Engelhardt totaled \$147,964 and Kraemer totaled \$165,767. Action will be requested at the August regular board meeting.

Mr. Sarnow presented information regarding paving costs for South Beaver Dam and Trenton Elementary Schools, which are within the bid that was previously approved. It is being presented per the board's request for any work at those two schools to be presented to them.

Mr. Steve Vessey, Superintendent, explained this is not an item that will typically come to the board due to the cost not meeting board policy requirements. The cost of the project was reduced due to a mobilization fee provision not charged if all the work is completed at one time.

There was discussion regarding the High School parking lot, how long the paving will last, spending money at the two locations, and other uses for those funds.

Beal-Loeck moved, Hill seconded, to approve the paving work as presented for South Beaver Dam and Trenton Elementary Schools in addition to the other areas.

The motion was adopted by the following vote: Ayes – Feuling, Hill, Jorgensen, Spielman, and Beal-Loeck. No - Darst.

Mr. Sarnow requested approval of the lunch fee increases presented in June. The increases for 2011-12 are \$2.00 for Elementary and \$2.30 for Middle and High School and are in line with new Federal standards.

Hill moved, Darst seconded, to increase the lunch fees as presented.

The motion was adopted by the following vote: Ayes – Feuling, Hill, Jorgensen, Spielman, Beal-Loeck, and Darst. No - None.

Mr. Sarnow presented information on the district's annual need for short term borrowing for cash flow needs. A resolution will be presented at the August regular board meeting.

Mr. Vessey provided the end of the year student achievement goals report. It will be reviewed and discussed with administrators at the July 25 Accountability Committee meeting.

Ms. Hill, Member of the Accountability Committee, reported the Committee will be meeting on July 25th.

Ms. Bev Beal-Loeck, Chairperson of the Planning Committee, reported they received a presentation about a fund raiser to build a greenhouse at the High School and a few members of the committee will serve on a district committee to interview feasibility study firms.

Ms. Jorgensen explained that the district has been working with NEOLA on board policies. She presented a recommendation to form an Ad-hoc Committee to review the drafts of the policies.

Mr. Vessey explained that administrators have reviewed the policies with NEOLA and the next step is for the board to review the policies, either with the full board or by an Ad-hoc committee.

An Ad-hoc committee will be formed to review the policies.

Hill moved, Spielman seconded, to approve the following resignations: Heidi Kok–Teacher Assistant–Lincoln Elementary School (Resignation effective end of the 2010-11 school year) and Brittany Rumphol–7th Grade Science Teacher–Middle School (Resignation effective 7/8/11).

The motion was adopted by unanimous vote.

There were no leave of absence requests.

Hill moved, Darst seconded, to approve the following appointments: Kristina Blomquist–Business Education Teacher–High School; Amanda Polka–High School/Middle School Alternative Education Teacher–Don Smith Learning Academy; Ashley Schneider–Special Education Teacher–Prairie View Elementary School; Marisa Kahler–Special Education Teacher–Washington Elementary School; Matt Captaine–Math Teacher–High School; Susan Henkel–Alternative Education High School Teacher–Don Smith Learning Academy; Anna Peterson–ELL–District Elementary Schools; Jacob Cramer–Agricultural Education–High School; Mallory Lindert–Physical Education Teacher–High School (LTE–189 days); James Madorin–Physical Education Teacher–Middle School/Elementary Schools; and Leon Schmidt–8th Grade Math Teacher–Middle School (LTE–189 days).

The motion was adopted by the following vote: Ayes – Hill, Jorgensen Spielman, Beal-Loeck, Darst, and Feuling. No - None.

Hill moved, Beal-Loeck seconded, to approve the following notices of layoff: Maureen McGuire–Teacher Assistant–Jefferson Elementary School and Becky Wheeler–Teacher Assistant–South Beaver Dam Elementary School.

The motion was adopted by unanimous vote.

Mr. Sarnow said the budget presented in June is the most current and there aren't any updates. He explained that the preliminary budget publication will be published in the local newspaper 10 days prior to the annual budget meeting.

Hill moved, Darst seconded, to approve publication of the preliminary district budget..

The motion was adopted by unanimous vote.

Beal-Loeck moved, Spielman seconded, to set the annual budget public hearing on Monday, August 15, 2011, at 6:00 p.m. at the Educational Service Center.

The motion was adopted by unanimous vote.

Board Policy 7230–Gifts, Grants and Bequests was presented for first reading. A recommendation was made to change “shall be accepted by the Board” to “shall be decided upon by the Board”. This policy will apply for all donations.

Beal-Loeck moved, Hill seconded, to approve the payment of financial claims (Voucher #100, #101, #102, #1 and #2) Retirement Adjustment-Ackles, Net Payroll, Payroll Taxes, WI Retirement, District Insurance, District Credit Card, Payroll Related Voucher, WEA Trust Advantage, and Trust Advantage for a total of \$3,314,055.87 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Jorgensen, Spielman, Beal-Loeck, Darst, Feuling, and Hill. No - None.

Meeting Check Out: Ms. Jorgensen explained that the board committed to a meeting checkout process for one year and that year is completed. The board will discuss continuation of this practice at the regular board meeting in August.

Spielman moved, Beal-Loeck seconded, the board move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to conduct the evaluation of the superintendent. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Ayes – Spielman, Beal-Loeck, Darst, Feuling, Hill, and Jorgensen. No - None.

During closed session, an evaluation of the superintendent was conducted. No action was taken.

Feuling moved, Spielman seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Beal-Loeck moved, Hill seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 9:20 p.m.

/s/

Marge Jorgensen, President

/s/

Joanne Tyjeski, Clerk